

## Procedures for Initiating a Charitable Donation of Stock

To:

**Our Redeemer's Lutheran Church**

**Temporary Office:**

**5306 Ballard Ave NW STE 226**

**Seattle, 98107**

**Background:** Thank you for your interest in donating stock to Our Redeemer's Lutheran Church. It is our desire to offer you every advantage and convenience in making your charitable gifts. Due to attractive tax advantages, many people are interested in making gifts of appreciated stocks and mutual funds.

The fundamental gain from donating appreciated stock arises from the fact that the current market value of the stock can usually be deducted from income for tax purposes.

Our Redeemer's Lutheran Church welcomes charitable donations to its mission in the form of securities. Accordingly, it has established an account with E\*Trade Securities, LLC to facilitate those gifts. There is a specific procedure for you to follow in initiating a transaction.

- **\*Contact our Parish Administrator, Karie Stearns, by phone at 206-783-7901 or email her at [administrator@ourredeemers.net](mailto:administrator@ourredeemers.net) to alert us to your intentions.\***
- Have your stock brokerage firm complete and transmit one of their forms for charitable donations. They will need the following information:
  - **Receiving Firm Name:** E\*Trade Securities, LLC, P.O. Box 484  
  
P.O. Box 484  
Jersey City, NJ 07303-0484  
(800) 387-2331 (Voice)  
(866) 650-0003 (Fax)
  - **Receiving Firm DTC Number:** 0385
  - **Receiving Account title:** Our Redeemer's Lutheran Church
  - **Receiving Account Number:** 69966771

Upon notification of completion of this transaction you will receive our acknowledgement thanking you for your generosity and documenting your charitable donation for tax purposes.

Please contact Karie Stearns, Parish Administrator, if you have any questions.